

Council Members Ann Brown, Jamie Rough, Bill Northcutt, James Hancock, Nancy Cripe and Scott Ayres met in Regular Session on the 29th day of August 2011 at 8:30 a.m. to conduct business pursuant to the laws of Carroll County and the State of Indiana. Marion Huffer was absent.

The meeting was opened with the Pledge of Allegiance.

Minutes from the Regular Meeting held July 21, 2011 were unanimously approved as written. JR/BN

REPORTS:

TREASURER: Treasurer Beth Myers stated she was working on the bank balance sheets and has two of the four balanced up to July.

AUDITOR: Auditor Elaine Hathaway e-mailed the Monthly Comparison Report, Monthly Financial Statement and Revenue & Expenditure Comparisons for July 2011. Hathaway reported the July collections for EMS were \$37,744.62. Hathaway also reported that Carroll County was one of 35 counties on target for 2012 on-time billing; and was 1 of 13 counties that certified NAV's by the August 1 deadline. 2011 Riverboat revenue of \$86,285.70 had been received; the 2012 revenue will be \$82,182.56.

Hathaway asked how much 2012 township budget information trustees should submit to the Auditor's Office; in the past they have submitted 2 copies, one to be submitted to the DLGF and one for the Auditor's Office. It was determined that with all submissions being completed on Gateway, there would be no reason to have information in the County files when it could be printed off the Gateway system when necessary.

The question was asked about a separate line item for tires at the Recycle Center. By consensus of the Council it was decided there needed to be separate tickets and collections for tires.

Hathaway reported the following 2012 distribution amounts for the entire County:

CAGIT Certified Shares - \$3,039,656.85	(decrease of \$1,215,862.15)
CAGIT PTRC - \$607,931.37	(decrease of \$151,982.63)
EDIT - \$456,506.21	(same amount as 2011)

FINANCIAL REPORT: Jamie Rough gave the financial report noting that in some departments 100% of the amount for contracts had been spent, but that was probably OK. Other areas of concern are either applying for additional or transfers.

OLD BUSINESS:

SUPPLEMENTAL ADULT PROBATION ADDITIONAL: A motion was made to approve the additional of \$4,500 for computer software and equipment maintenance. The money will come from Supplemental Adult Probation. Nancy Cripe moved to approve the additional, seconded by Scott Ayres, passed unanimously.

CUSTODIAN ADDITIONAL: An additional in the amount of \$5,823 from Cum Cap was requested to pay for repair of termite damage in the Museum. Motion to approve was made by Nancy Cripe and seconded by James Hancock, passed unanimously

VOTING RESOLUTION: Resolution 2011-3, Voting Procedures was passed unanimously. Motion was made by Nancy Cripe and seconded by Bill Northcutt. The resolution defines for voting purposes, that a quorum shall consist of a majority of all the elected members of the Carroll County Council; and be it also resolved that any ordinance, resolution or other action conducted shall be passed by a majority vote of the quorum.

NEW BUSINESS:

EDIT BUDGET: For the first time the Council was reviewing the EDIT budget passed by the Commissioners. During discussion of the budget the Council asked to see a copy of the EDC contract at which time it was discovered that the Auditor's Office did not have the most recent contract. Jamie Rough made a motion to table further discussion on the EDIT budget until the next day, August 30th to allow time to locate the contract. Scott Ayres seconded, passed unanimously.

TRANSFERS: The following transfers were presented to the Council:

Department	From	To	Line Item # From/To	Amount Requested	Amount Approved	Motion Carried
Clerk	Printing-not Office Supplies	Equipment Maintenance	0101-001-3000.21 0101-001-3000.61	\$300.00	\$300.00	JR/SA
Prosecutor	Personal Services	Clerical	0511-000-1000.01 0101-009-1000.03	\$645.10	\$645.10	JR/NC
Health Dept.	Educational Supplies	Mileage	0807-000-2000.41 0807-000.3000.01	\$218.16	\$218.16	JR/JH
Commissioners	Carroll Manor Indigent	Internet	0101-068-3000.95 0101-068-3000.12	\$10,500.00	\$0	JR to table/SA
	Group Insurance	Unemployment	0101-068-1000.23 0101-068-1000.24	\$6,000.00	\$6,000.00	JR/SA
	Carroll Manor Indigent	Legal Services	0101-068-3000-95 0101-068-3000.02	\$3,000.00	\$3,000.00	JR/BN
	Carroll Manor Indigent	Telephone	0101-068-3000.95 0101-068-3000.14	\$17,650.00	\$4,000.00	SA/JR
Highway	Contractual Service & Mac	Telephone & Telegraph	0702-533-3000.80 0702-530-3000.13	\$300.00	\$300.00	JR/SA
E-911	Telco Chg/ Database Maint.	Printing – Not Office Supplies	0333-000-3000.05 0333-000-3000.06	\$601.00	\$601.00	JR/BN
Carroll Manor	Lawn Supplies	Extermination Service	0622-000-3000.71 0622-000-3000-85	\$175.00	\$175.00	SA/NC
Courthouse	Utilities	Furnace & Air	0101-161-3000.41 0101-161-3000.54	\$3,000.00	\$3,000.00	JH/NC

All transfers were passed unanimously with the following explanations:

- Clerk – Repairs for printer
- Prosecutor – Clerical overdraw in County General, replace line item with Pretrial funds
- Health Department – Not enough budgeted for mileage
- Commissioners – In the Internet budget there was not enough budgeted originally to cover internet costs of \$270 per month and the support fee charged by Fairnet. Now there are costs for contracted IT person; figuring 8 hours per day, \$75 per hour, and 3 days per month for balance of year. We do not have the Fairnet support fee anymore. (This item was tabled)
- Commissioners – Unemployment is over budget because there have been more unemployment claims than anticipated and for longer than anticipated.
- Commissioners – Legal Services needs additional funds as we have an invoice for \$1,988.10 for work associated with a tort claim of false arrest. We will also be receiving a bill from Waggoner-Irwin-Scheele for the work they are doing on the nepotism policy.
- Commissioners – Telephone was not budgeted enough to cover the entire year. Jamie Rough made a motion to not approve a transfer. The Council felt that there had been nothing done about getting the telephone fees reduced and asked for the problem to be fixed. Approximately 2 years ago a new telephone system was installed, but a reduction in rates had not been seen. Rough then rescinded his motion and Scott Ayres made a motion that was seconded by Jamie Rough to approve a transfer of \$4,000.00 to cover the September telephone bill. Further transfers are dependent on a resolution to the rate problem. This topic to be reported on at the September meeting.
- Carroll Manor – An extermination of the outside of the building had been done to resolve a severe ant problem.
- Highway – The Highway department switched their phone/internet service to a lower cost bundle package; moving funds from internet to telephone to pay the package price, switched to Centrylink with unlimited long distance.
- E-911 - Needed to cover costs associated with advertising an open position
- Courthouse – There has been more pre-maintenance done this year; Shockley is very happy with what has been done and the air conditioning is operating the best it has in years.

Jim Hancock commented that the money in Carroll Manor Indigent should be eliminated next year since it had not been used in past years; it was not fair to “hold” taxpayer money.

ADDITIONALS: The following additional requests were requested to be advertised for the September Council meeting:

- Emergency Management Director, David McDowell asked for an additional of \$1,012.50 to repair the back-up siren activation system which failed to operate when E-911's system went down. Cost includes installation of spare radio and fabrication of wiring to interface with computer. Nancy Cripe recommended the additional be advertised from Rainy Day, everyone concurred.
- Sheriff Burns requested a total additional of \$18,500 broken down as follows: \$2,500 for overtime, stating he was having them use comp time for all overtime less than one hour; \$13,500 for fuel; \$2,000 for uniforms, the new deputy still needs winter uniforms; and \$500 for travel expense. The request for overtime and fuel is to be advertised out of Rainy Day. Jim Hancock asked about other funds that had balances to use for transfers rather than an additional. Sheriff Burns was asked about the Reserve Donation fund, he stated it was for Reserves only to purchase equipment or uniforms. Burns stated he had been using the Commissary fund for some things; he knows he is going to have to purchase a restraint chair. Sheriff Burns is to use the Commissary fund to pay for the uniforms and travel expense. Ann Brown asked Sheriff Burns to remind the officers, other than K-9 units, to not leave their cars running. Nancy Cripe asked about a fuel contract, Burns indicated he would check with the Co-op. Brown stated there was an REMC grant for \$2,500 that he should apply for to use toward the purchase of a new dog next year.
- Joint Courts was asking for an additional of \$22,000 for Pauper Counsel and \$3,500 for Indigent Counsel. After some discussion Judge Currie stated he thought there was a fund that money was receipted into from the State to cover public defenders. Bill Northcutt made a motion to table the decision until the Auditor could research the fund and its balance.
- The Custodian asked for an additional of \$16,000 to replace the lights outside around the Courthouse. The Commissioners want to get 80 watt LED flood lights and 2 photo sensors; the additional will be advertised to come out of Cum Cap.

LOIT RATE: The Department of Local Government Finance has recommended an increase to the LOIT rate and Levy Freeze rate. Attorney Abigail Huffer was not present with the Ordinance so discussion was postponed until 11:00 a.m. on Tuesday, August 30, 2011.

INNKEEPER'S TAX: Attorney Huffer was not present with the Ordinance for the Innkeeper's Tax; further discussion was tabled until 11:00 a.m. on Tuesday, August 30, 2011.

Council President Ann Brown called for a 5 minute break and upon returning will begin public hearings of department budgets.

BUDGET HEARINGS: Information gathered from the budget hearings is a separate document submitted with 2012 budget information.

Tuesday, August 30, 2011, continuation of Council Meeting and budget hearings. Council Members Ann Brown, Jamie Rough, Bill Northcutt, James Hancock, Nancy Cripe, Marion Huffer and Scott Ayres were in attendance. The Pledge of Allegiance was recited prior to starting.

INNKEEPER'S TAX: Attorney Abigail Huffer was present to discuss the Innkeeper's Tax. She stated that non-profit organizations like the Camp Tecumseh Y would be exempt because the rental of rooms is in furtherance of the organization's exempt activities. For lake homes, if no services are provided they would be exempt from the tax. It was decided that the ordinance needed to contain somewhat specific information on what should be included. Huffer is to include time shares and then the ordinance should be good. Huffer will make the changes and bring it back to the Council.

VETERAN'S OFFICE POSITION: Larry Leach came to request to fill a part-time clerical position. The position is entering information into a database. There is also information in the basement that needs to be entered into a database. Leach has some volunteer help with Veteran deaths. Jamie Rough made a motion to refill the position, seconded by Nancy Cripe, passed unanimously.

JOINT COURTS ADDITIONAL: Judge Currie asked where the reimbursements from the State were receipted; that could be a possible source for the additional. Judge Currie was asked to explain the two accounts. He stated Additional Pauper Counsel is for Pat Manahan. There is a committee to determine if a

person is eligible for indigent counsel. The Auditor will check into the reimbursement from the State and report back to the Council.

EDIT BUDGET: Per the request of the Auditor, Laura Walls was present to give information on how much EDC receives from other towns and the formula for the County's share. Hathaway located a copy of the latest contract and informed Walls that the contract had expired on July 15, 2011. Scott Ayres asked if their annual report contained information about their financial report, Walls stated it did not. As a private non-profit there is no obligation to make financial reports available. Commissioner Clawson commented that the new contract was in the works; the previous contract had lapsed July 15, 2011. Clawson further stated that EDC was an important way to get new development in Carroll County. Marion Huffer made a motion to approve the EDIT funding in the amount of \$540,370 as approved by the Commissioners, seconded by Bill Northcutt. Motion passed by a vote of 4 ayes and 2 nays which were cast by Jamie Rough and Scott Ayres.

JOINT COURTS ADDITIONAL: Auditor Hathaway reported that she had checked the balance of the Courts Public Defender Reimbursement account which comes from the State; there is approximately \$32,000 presently in the fund. Nancy Cripe made a motion, seconded by Marion Huffer, that instead of an additional from Rainy Day, a transfer of funds from the account be made to Additional Pauper Counsel and Indigent Counsel as requested. Motion passed unanimously.

INNKEEPER'S TAX: Attorney Abigail Huffer presented the new Innkeeper's Tax Ordinance. The big concern is that there is no one to enforce the ordinance. Jamie Rough made a motion to approve as written, Ordinance 2011-02, Ordinance Establishing Local Collection of Carroll County Innkeeper's Tax, to be effective January 1, 2013. Marion Huffer seconded, passed unanimously. Tax rate is the highest level, 5%.

LOCAL OPTION INCOME TAX RATE: Ordinance 2011-03 was presented to increase the certified LOIT rate and Levy Freeze rate as certified by the Department of Local Government Finance, imposed at the rate of 0.3539%. Effective date of the new rate to be October 1, 2011. Nancy Cripe made a motion to adopt the ordinance as written, Marion Huffer seconded, passed unanimously.

DATES TO REMEMBER:

- See Budget Calendar for details
- AIC Annual Conference September 26 – 28, 2011
- Joint meeting with Commissioners October 17, 2011 at 1:00 p.m.
- Regular Council meeting to be October 20, 2011 at 8:30 a.m.

There being no further business, Bill Northcutt made a motion to adjourn the meeting. Seconded by Nancy Cripe, passed unanimously.

CARROLL COUNTY COUNCIL:

Ann Brown, President

Nancy S. Cripe

Jamie Rough

Joe Bill Northcutt

Marion Huffer

James R. Hancock

Scott W. Ayres

ATTEST:

Elaine Hathaway, Auditor