

Commissioners Patrick Clawson, William Brown and Ron Slavens met in Regular Session on the 20<sup>th</sup> day of August 2012 at 9:00 a.m. to conduct business pursuant to the laws of Carroll County and the State of Indiana.

The meeting was opened with the Pledge of Allegiance.

Minutes of the August 6, 2012 Commissioners' meeting were unanimously approved as written. WB/RS

Payroll claims were unanimously approved upon motion made by William Brown and seconded by Ron Slavens.

**RECORDER'S OFFICE SERVICE CONTRACT:** MaryAnn Burton presented a service contract with CSI to provide software support and services in the Recorder's Office. The price is fixed and will not fluctuate; it is a 5-year contract with 0% interest and will be paid from the Recorder's perpetuation fund. A savings will be realized with the new software. Attorney Nick McLeland reviewed the contract and did not have any concerns. Ron Slavens made a motion to approve the contract with CSI Computer Systems, Inc; William Brown seconded; passed unanimously.

**CIRCUIT COURT ROOM:** A quote in the amount of \$1,387 from Bouma-Betten Corporation was presented to replace some of the ceiling tile in the Circuit Court Room. There is money in the Custodian's budget to cover the expense; the work will be done on a Saturday.

**CARROLL COUNTY HIGHWAY DEPARTMENT:** Paul Coutts distributed the results of the traffic count and a functional class map. Not all roads can have federal money used on them. Coutts suggested the Commissioners look over the information; he saw a few discrepancies. William Brown asked how a road with less traffic was federally funded and a road with more traffic was not. Coutts will work with MPO to learn criteria and how to change/address roads.

Coutts presented documents to take the next step toward compliance with the Americans with Disabilities Act (ADA). The first document names Auditor Elaine Hathaway (and her future successors) as the ADA Compliance Coordinator, and County Highway Engineer/Superintendent Paul Coutts (and his future successors) as the ADA Transition Plan Coordinator. The second document adopts the ADA Guidelines for buildings and the public right-of-way accessibility guidelines for pedestrian facilities. William Brown made a motion to adopt Resolution No. 2012-04, A resolution of the County Commissioners of the County of Carroll, Indiana, adopting the Americans with Disabilities Act (ADA), designating the ADA Coordinators, and adopting procedures; and Resolution No. 2012-05 a resolution of the County Commissioners of the County of Carroll, Indiana, adopting as standards for accessible design the Americans with Disabilities Act (ADA) accessibility guidelines and the guidelines for pedestrian facilities in the public right-of-way. Seconded by Ron Slavens; passed unanimously. Coutts stated a plan needs to be completed and submitted by the end of the year.

William Brown received a call from a taxpayer concerning tar sprayed on his grass on 650 South; asking why the tar was there. Coutts was not aware of the situation and stated it should have been cleaned up; he will check into it.

There was discussion on road 100 North. The road could temporarily be fixed with gravel this year then use money next year for a permanent fix. It is thought a legal drain could be part of the problem; the Surveyor will be asked to look into it.

Bridge #147 will be started around the first of October.

**HEALTH DEPARTMENT:** Joyce Sturdivant asked the Commissioners for permission to set free Styrofoam coolers and ice packs outside their office doors for anyone to take. When they receive vaccines they come in nice coolers with lots of good ice packs. The Custodian is concerned about the rotunda looking cluttered; the Commissioners suggested they only put out 1 or 2 coolers at a time.

The Health Department received word from the State that their request to use grant carry-over money to purchase a vehicle had been approved. Expenses for the vehicle will be paid out of their grants depending on who is using the car.

Sturdivant stated they have a refrigerator in the basement that is not used and they would like to plug it in to store ice packs. Permission was granted by the Commissioners.

There is a vacancy on the Health Board; Barbara Payne is no longer able to serve due to her work schedule. Two names were submitted as replacements; William Brown made a motion to appoint Dr. Brian Wagoner, seconded by Ron Slavens; passed unanimously.

**E-911:** At a previous meeting the Commissioners suggested moving the equipment to the back-up tower at the Transfer Station. After discussion with expert Larry Sparks, he suggest that was not a good option; stating you don't want your primary and back-up at the same tower; the tower may not handle all the weight and the tower is not high enough for good coverage. Bluemke stated there were a couple options; ask the land owner if they can stay at the present location until a final decision is made, or move to the Harley tower. The new equipment and building will be delivered soon and will need to be installed somewhere. Patrick Clawson suggested that if the Harley Tower would be a good option then that is the route she should pursue. The lease will be higher but it is a better site. Bluemke will start the paperwork.

When the storm went through last week everything in dispatch crashed and the generator did not come on. Bluemke had an electrician come in and found lots of problems, most notable was that everything was powered through one outlet and equipment was running off of extension cords. She needs more outlets and would like to call in Houston Electric; Patrick Clawson asked for a quote.

**JAIL ROOF:** Sheriff Burns reported the warranty had expired on the jail roof and was asking the Commissioners if they wanted the roof inspected. \$75,000 has been set back in the Cum Cap fund and he wants to know the life expectancy for the roof and if \$75,000 would be sufficient. He will contact Hinshaw for an inspection.

**CITY PARKING:** Delphi Mayor Randy Strasser distributed a proposed parking map and stated there seemed to be some misconception of the relationship between the City and the County. Strasser explained that when they think they have a new parking plan, then someone else steps up to object. Cars have now encroached on the residential areas which is a problem for residents that don't have off-street parking. Ron Slavens asked if there was a way to exempt people that are attending meetings in the Court House; Strasser would support the exemption. Patrick Clawson suggested the County owned parking lot south of the ambulance garage is not user friendly and should be looked at for a solution. Strasser stated the City was not responsible for handicap parking spots and that a few Court House employees that need handicap accessible spots had contacted him; he feels that is the responsibility of the County.

**OTHER TOPICS:**

- Cathy Davis asked the status of the complaints on property located at 11882 Tecumseh Bend. Over the past couple of years several letters have been sent to the absent land owner and no action had been taken by either the property owner or the County. Attorney McLeland stated he did not have the file on the case and once he received the file and reviewed it to make sure proper notification had been made he would file the case in court. McLeland also did not have the file for the property in Democrat Township; therefore, following the meeting the Commissioners and McLeland will get with Area Plan to get copies of all the information. McLeland only has files from the Health Department.
- Patrick Clawson received a proposal from SESCO to start looking over the land fill site. If contamination is found the costs will be paid by County insurance. If no contamination is found the cost is the responsibility of the County and we will receive written verification that no contamination was found. Cost for the work will be actual expenses or \$10,000; whichever is less. Auditor Hathaway reported the Commissioners' budget did have funds available, but would have to be transferred. William Brown made a motion to enter into a contract with SESCO for a limited subsurface investigation of the former landfill site; pending Council approval of transfer of funds with a limit of \$10,000. Ron Slavens seconded; passed unanimously.
- The property sold to IPC has been monitored and there have been no further contamination hits. The Commissioners signed the paperwork that the site can be closed; Attorney McLeland will submit the documents.
- It was asked if the \$50,000 from IPC to construct a sound barrier was included in the money received from the sale of the land; Patrick Clawson stated he thought it was.
- Clawson stated he had been in contact with land owners for a possible donation of land as a site to construct the new ambulance garage. Preliminary work of soil testing, egress and ingress off the highway, etc. will need to be done; Paul Coutts is qualified to do the work and is willing to help.

**NEXT MEETING:** There being no further business to bring before the Commissioners, a motion to adjourn was made by William Brown and seconded by Ron Slavens; passed unanimously. The next meeting will be at 9:00 a.m. on Tuesday, September 4, 2012.

**CARROLL COUNTY BOARD OF COMMISSIONERS:**

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Patrick F. Clawson, Chairman

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William R. Brown, Vice Chairman

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Ron Slavens

**ATTEST:**

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Elaine Hathaway, Auditor